In the first two classes, we covered a lot of ground; the key is to be sure you are comfortable with the following:

- Form W-4 where you declare your marital status and dependents for tax withholding
- Typical deductions from a paycheck include Social Security and Medicare tax.
- How do you read a W-2, and in which box will you find your federal, state, and local (city) TAXABLE wages?
- In which box of the W-2 are the federal, state, and local taxes withheld listed?
- Understanding overtime rules and knowing how to protect yourself.
- Understand IRS rules regarding what qualifies someone as an independent contractor rather than an employee.
- Form W-9 where an independent contractor gives their EIN or Social Security number
- Form 1099-MISC includes instructions on how to prepare one for an independent contractor AND when it is required.
- Form Schedule C for Entrepreneurs and how to report business income and expenses.
- Difference between a ROTH and a TRADITIONAL retirement savings plan
- The concept of an "employer match" and "vesting" for retirement plans

That's a lot of new knowledge.

## **ASSIGNMENT #2:**

- 1. READ AND COMPLETE 6.31a EXERCISE PREPARE Maria's SCHEDULE C. through line 29 Email Maria's Schedule C completed to line 29 to the instructor.
- 2. **EXTRA CREDIT** If you found 6.31a fun... imagine that take on the challenge and try Exercise 6.32 to calculate Maria's home office deduction. To do this, you will need IRS Schedule 8829. If you come up with the amount of her home office deduction, you can enter it on Schedule C line 30 and then complete Schedule C through line 31. THIS WOULD BE AN AMAZING ACCOMPLISHMENT especially since the calculations were not covered in class, but they are critical for any entrepreneur or person earning independent contractor income.

## To be prepared for class #3

3. PRINT 3.01 Cash Flow Statement (aka Budget) and 3.11a EXERCISE: Calculate Maria's Cash Flow Statement. A printed version is necessary for class #3.

Finally – here is a lovely quote a student gave me a while back from https://jamesclear.com/focus



## MONEY 101 EDUCATION

## 2.91a – ASSIGNMENT #2 Foundation Segment

Unfortunately, we often avoid measuring because we fear what the numbers will tell us about ourselves. The trick is to realize that measuring is not a judgment about who you are; it's just feedback on where you are.

Measure to discover, to find out, to understand. Measure to get to know yourself better. Measure to see if you're spending time on the things that are important to you. Measure because it will help you focus on the things that matter and ignore those that don't.

This concept will apply to classes #3 and #4.